

Interfaith Center on Corporate Responsibility

Position Announcement

ICCR Program Director

The Interfaith Center on Corporate Responsibility (ICCR) is a not-for-profit membership organization of nearly 300 faith-based institutional investors that has been a leader in the responsible investment movement for over 40 years. Our faith-based members include pension funds, endowments, hospital systems, religious orders and communities, whose collective investments exceed \$100 billion. In addition, ICCR's network of Associate and Affiliate Members includes major public pension funds, investment firms, labor unions and private foundations.

ICCR members seek a global community built on justice and sustainability through transformation of the corporate world. Inspired by faith, committed to action, ICCR is the pioneer coalition of active investors with an enduring record of corporate transformation. We work in coalition with investors, community stakeholders and civil society organizations that are similarly committed to our mission.

Program Director/Program Specialist II – Job Description

Reports to: Executive Director

Summary of Function: This individual is responsible for strategic development and planning; tactical coordination and evaluation of a broad range of investor actions intended to influence corporate behavior on ICCR's priority issues, with current emphasis on issues related to Climate Change and Environmental Finance.. While contributing to ICCR's institutional development, Program Directors provide broad-based leadership across emerging priority issues and support for corporate sector engagement.

Individuals in this role will:

- Provide programmatic direction to develop and implement coalition members' priority issue action plans including: expertise, leadership, direction, research and coordination.
- Advise and assist coalition leaders in coordinating implementation while devising strategies to meet specific goals and objectives.
- Coordinate the research activities and writing in the shareholder resolution process.
- Develop and/or participate in internal teams to support organizational growth in resource development and capacity building.

- Select, initiate and develop working partnerships with key partners providing specific or technical backup on shareholder issues.
- Develop evaluation methodologies to monitor and assess progress of shareholder actions, documenting impact through written reports.
- Convene roundtables and other strategic sessions and represent ICCR at public forums, conferences and consultations.
- Work with communications, publications and website staff to publicize programmatic outcomes to ICCR's audiences.
- Staff committees pertinent to job description.
- Perform other duties as directed, including but not limited to activities to maintain adequate documentation of process and results.

Qualifications:

- Advanced degree or Bachelor's degree with equivalent work experience; including related work experience, research or analysis in sustainability, public health, public policy, market research or financial analysis.
- An understanding of the dynamics of small non-profit organizations, and a desire to lead coalition work with progressive, faith-based communities.
- A minimum of five years experience in program direction, philanthropic or investment analysis in related fields.
- Demonstrated success in developing and implementing an effective evaluation plan.
- Demonstrated skill in the use of web-based technologies; including web-based communication and databases.
- Excellent written and oral communications skills.

Salary and Benefits:

It is the policy of ICCR to provide equal employment opportunities to all applicants and employees without regard to race, color, religion, sex, sexual orientation, age, national origin, marital status or disability. This policy is intended to reflect the values and ideals of ICCR's members and to help ICCR itself model the equal employment opportunity (EEO) and affirmative action practices that its members urge corporations to adopt.

Under the current union contract, this is a full time union position. ICCR provides full benefits, including a generous pension, health and dental insurance. Salary will be commensurate with experience and education, and is anticipated to be in a range starting at \$67,000 annually.

To apply:

Please send a brief cover letter and resume to: jobs@iccr.org. The deadline for applications is March 31, 2015.

